



AMD
CHARTERED ACCOUNTANTS

**SOUTH WEST COMMUNITY LEGAL CENTRE INC.
FINANCIAL REPORT
FOR THE YEAR ENDED 30 JUNE 2024**

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SOUTH WEST COMMUNITY LEGAL CENTRE INC.
STATEMENT OF FINANCIAL POSITION
AS AT 30 JUNE 2024

	2024 \$	2023 \$
MEMBERS FUNDS		
Retained Earnings	127,345	112,963
Reserves	95,746	95,746
Closing Balance	223,091	208,709
Represented By:		
CURRENT ASSETS		
General Cheque Account	411,257	198,633
Cash Reserve	102,784	101,340
Debit Mastercard	486	1,609
Term Deposit	109,505	105,736
Petty Cash	95	264
Security Bond	3,217	3,217
Sundry Debtors	7,135	5,881
Prepayments	16,033	31,484
	650,512	448,164
NON CURRENT ASSETS		
Office Furniture & Equipment	39,266	39,266
Less: Accumulated Depreciation	(39,266)	(39,161)
Computer Equipment	56,840	56,840
Less: Accumulated Depreciation	(55,297)	(52,146)
Demonstration Equipment	6,794	6,794
Less: Accumulated Depreciation	(6,794)	(6,794)
Motor Vehicle	66,145	24,342
Less: Accumulated Depreciation	(25,299)	(24,342)
	42,389	4,799
TOTAL ASSETS	692,901	452,963
CURRENT LIABILITIES		
Creditors and Accrued Expenses	11,242	23,786
Unexpended Grants	275,858	63,492
Accrued Wages	16,663	16,628
GST Payable/ (Receivable)	6,437	8,708
PAYG Liability	11,294	10,252
Provision for Annual Leave	62,339	54,000
Provision for Long Service Leave	11,280	8,360
	395,113	185,225
NON CURRENT LIABILITIES		
Provision for Long Service Leave	74,697	59,029
	74,697	59,029
TOTAL LIABILITIES	469,810	244,254
NET ASSETS	223,091	208,709

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
COMBINED STATEMENT OF PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

	2024 \$	2023 \$
INCOME		
Funding Received	1,399,884	1,169,597
Funding Brought Forward	63,492	65,186
Funding Carried Forward	(275,858)	(63,492)
Boosting Apprenticeship Payment	1,169	17,916
Wages Subsidy Income	5,500	
Sundry Income and client contribution	4,351	2,474
Donations - Legal, Bunbury	3,842	105
Interest Received	5,213	2,161
Gain on Disposal of Asset	-	545
Total Income	1,207,593	1,194,492
EXPENDITURE		
Rent and Room Hire	53,241	51,951
Premises Repairs & Maintenance	8,472	12,872
Premises Security	1,969	2,204
Utilities and Miscellaneous	2,390	3,069
Staff Training & Recruitment	17,874	9,625
Telecommunications	9,828	6,892
IT Expenditure	65,999	27,070
Office Overheads	36,085	6,955
Insurance	8,812	12,544
Accounting, Bank and FBT Fees	6,388	7,562
Library and Resources	22,098	21,903
Client Disbursements	825	167
Travel and Accommodation - Conf/Training	-	2,811
Program, Planning & Promotion	36,931	29,995
Asset Expenses, including running costs	3,180	2,052
Depreciation	4,212	13,087
Other - Outreach Travel	5,090	4,575
Wages including Leave Provision Movement	804,537	857,539
Traineeship	28,762	30,403
Superannuation	76,518	89,671
Total Expenses	1,193,211	1,192,947
Net Surplus	14,382	1,545

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
JOB PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

Account Name	2024
	\$
Advocacy WA Inc	
ADVWA	
Income	
Sundry Income	1,800
Total Income	1,800
Expenditure	
Wages - All staff	1,800
Total Expenses	1,800
Net Surplus	-

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
JOB PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

Account Name	2024
	\$
Dept of Justice Baseline	
DOJB	
Income	
Funding - General	820,185
Funds/Grants Brought Forward	53,931
Funds/Grants Carried Forward	(194,850)
Total Income	<u>679,266</u>
Expenditure	
Rent and Room Hire	32,692
Premises Repairs & Maintenance	7,659
Premises Security	367
Staff Training & Recruitment	13,756
IT and Telecommunications	58,942
Office Overheads	5,207
Insurance	5,496
Accounting	4,045
Library and Resources	12,662
Travel and Accommodation - Conf/Training	2,390
Program Planning & Promotion	4,026
Asset Expenses	-
Depreciation	2,158
Wages	456,038
Superannuation	45,883
Records Management	27,945
Total Expenses	<u>679,266</u>
Net Surplus	<u><u>-</u></u>

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
JOB PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

Account Name	2024 \$
<hr/>	
Dept of Justice Shuttle Grant	
DOJ - Shuttle	
 Income	
Funding - General	98,383
Funds/Grants Carried Forward	(41,979)
Total Income	<hr/> 56,404 <hr/>
 Expenditure	
Rent and Room Hire	1,783
Premises Repairs & Maintenance	211
Premises Security	30
Staff Training & Recruitment	326
IT & Telecommunications	4,017
Office Overheads	289
Insurance	333
Library & Resources	713
Travel & Accommodation - Conf/Training	217
Program Planning & Promotion	159
Wages	44,333
Superannuation	3,993
Total Expenses	<hr/> 56,404 <hr/>
 Net Surplus	<hr/> - <hr/>

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
JOB PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

Account Name	2024 \$
FASS	
FASS	
Income	
Funding - General	65,340
Funds/Grants Carried Forward	9,561
Funds/Grants Carried Forward	(14,809)
Total Income	<u>60,092</u>
Expenditure	
Rent and Room Hire	2,545
Premises Repairs & Maintenance	416
Premises Security	31
Staff Training and Recruitment	637
IT & Telecommunications	2,045
Office Overheads	411
Insurance	434
Accounting	251
Library and Resources	978
Travel and Accommodation - Conf/Training	208
Program Planning & Promotion	245
Depreciation	131
Wages	51,761
Total Expenses	<u>60,092</u>
Net Surplus	<u><u>-</u></u>

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
JOB PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

Account Name	2024 \$
<hr/>	
PPT OUT	
Income	
Funding - General	140,000
Total Income	<hr/> 140,000 <hr/>
Expenditure	
Rent and Room Hire	8,589
Premises Repairs & Maintenance	1,185
Premises Security	1,461
Staff Training and Recruitment	1,427
IT and Telecommunications	4,891
Office Overheads	1,018
Insurance	1,302
Accounting	949
Library and Resources	2,131
Travel and Accommodation - Conf/Training	449
Program Planning & Promotion	1,045
Asset Expenses	2,930
Depreciation	1,380
Wages	102,110
Superannuation	9,132
Total Expenses	<hr/> 140,000 <hr/>
Net Surplus	<hr/> - <hr/>

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
JOB PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

Account Name	2024 \$
PPT VRO Support	
PPT VRO	
Income	
Funding - General	115,000
Total Income	<u>115,000</u>
Expenditure	
Rent and Room Hire	3,563
Premises Repairs & Maintenance	648
Premises Security	37
Staff Training & Recruitment	792
IT and Telecommunications	2,763
Office Overheads	568
Insurance	580
Accounting	506
Library and Resources	1,351
Travel and Accommodation - Conf/Training	240
Program Planning & Promotion	22,378
Depreciation	284
Wages	74,519
Superannuation	6,771
Total Expenses	<u>115,000</u>
Net Surplus	<u><u>-</u></u>

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
JOB PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

Account Name	2024 \$
SWCLC	
SWCLC	
Income	
Funding/Grants - One Off	2,300
Bank Interest Received	5,213
Donations - Legal	3,842
Sundry Income	2,551
Wages Subsidy	5,500
Other Income	1,169
Total Income	<u>20,574</u>
Expense	
Bank Fees/Charges - Incl Merchant Fees	68
Program Support	6,124
Total Expense	<u>6,192</u>
Net Surplus	<u>14,382</u>

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC
JOB PROFIT AND LOSS
FOR THE YEAR ENDED 30 JUNE 2024

Account Name	2024 \$
Tenancy	
Tenancy	
Income	
Funding - General	158,676
Funds/Grants Carried Forward	(24,220)
Total Income	<u>134,457</u>
Expenditure	
Rent and Room Hire	4,069
Premises Repairs & Maintenance	742
Premises Security	43
Staff Training & Recruitment	936
IT & Telecommunications	3,169
Office Overheads	648
Insurance	667
Accounting	569
Library & Resources	1,550
Travel & Accommodation - Conf/Training	1,637
Program Planning & Promotion	1,688
Asset Expenses	199
Depreciation	301
Wages	107,499
Superannuation	10,740
Total Expenses	<u>134,457</u>
Net Surplus	<u><u>-</u></u>

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC.
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30 JUNE 2024

	NOTE	2024 \$	2023 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from funding bodies		1,415,335	1,165,342
Receipts from customers		13,607	20,595
Payments to suppliers and employees		(1,175,807)	(1,210,048)
Interest Received		5,213	2,161
Net cash provided by / (used in) operating activities	2(b)	<u>258,347</u>	<u>(21,950)</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Proceeds from sale of plant & equipment		-	545
Payments for plant & equipment		(41,802)	(2,001)
Net cash used in investing activities		<u>(41,802)</u>	<u>(1,456)</u>
Net increase / (decrease) in cash held		216,545	(23,406)
Cash at the beginning of the financial year		<u>407,582</u>	<u>430,988</u>
Cash at the end of the financial year	2(a)	<u><u>624,127</u></u>	<u><u>407,582</u></u>

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC.
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30 JUNE 2024

	Retained Earnings \$	Future Sustainability Reserve \$	Fundraising Reserve \$	Total \$
Opening Retained Earnings 1 July 2022	111,418	95,461	285	207,164
Surplus for the year	1,545	-	-	1,545
Transfers to / (from) reserves	-	-	-	-
Balance 30 June 2023	112,963	95,461	285	208,709
Opening Retained Earnings 1 July 2023	112,963	95,461	285	208,709
Surplus for the year	14,382	-	-	14,382
Transfers to / (from) reserves	-	-	-	-
Balance 30 June 2024	127,345	95,461	285	223,091

The accompanying notes form part of these financial statements.

SOUTH WEST COMMUNITY LEGAL CENTRE INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

NOTE 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Constitution, the *Australian Charities and Not-for-profits Commission Act 2012* and the *Associations Incorporation Act 2015*. The Management Committee has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values, or except where specifically stated, current valuations of non-current assets.

The following specific accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report:

(a) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable.

Interest revenue is recognised using the effective interest rate method, which, for floating rate financial assets is the rate inherent in the instrument.

Revenue recognition relating to the provision of services is determined with reference to the stage of completion of the transaction at reporting date.

Revenue from grant funding, provided under contractual arrangements is taken up on a proportionate basis net of GST, over the period to which the funding relates.

Grant funds received in advance at balance date are recognised as a liability within the balance sheet and carried forward to the next accounting period – refer Note 4 for further details.

(b) Taxation

The Australian Taxation office has endorsed South West Community Legal Centre Inc. as a Public Benevolent Institution and it is eligible for the following concessions:

- i) GST concession;
- ii) FBT rebate; and
- iii) Income taxation exemption.

No change in its tax status as a result of activities undertaken during the year is likely.

(c) Non Current Assets

Assets are recorded at cost within the asset register and depreciated over their useful lives.

SOUTH WEST COMMUNITY LEGAL CENTRE INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

NOTE 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

(d) Employee Entitlements

Provision is made for annual leave at nominal rates, excluding leave loading and on-costs, estimated to be payable to employees on the basis of statutory and contractual requirements. Leave loading and on-costs have been provided for in the budget and it is the Management Committee's assessment that these costs do not represent the actual cost to the organisation.

Long service leave entitlement is thirteen weeks after seven years of service. The provision for long service leave is recorded at nominal rates, exclusive of on-costs. Long service leave is classified as current for employees with greater than seven years service, and non-current for employees with less than seven years service.

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or part of an item of the expense.

Receivables and payables in the Statement of Financial Position are shown inclusive of GST.

(f) Grant Acquitted

For the purpose of acquitting grants provided by funding bodies, South West Community Legal Centre Inc. has adopted the following policies:

Grant income is acquitted after allowing for the following costs:

- Cost including labour and on costs directly associated with a specific grant;
- Administration and other related overhead costs (after excluding costs which are abnormal both in nature and value and therefore not representative of an appropriate level of costs that would be expected to be incurred) not related to a specific grant are allocated over the relevant grants, based on a proportion of the level of each grant and related income compared to total income.

Such allocations are reduced to take into consideration the lower level administrative burden a grant is likely to produce, such as in the case of capital grants.

Representations of management and internal documentation are used in determining to which grants a cost may be directly or indirectly attributed.

SOUTH WEST COMMUNITY LEGAL CENTRE INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

NOTE 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Cont.)

- (g) Comparative Figures
Where required, comparative figures are adjusted to conform to changes in presentation for the current financial year

NOTE 2 RECONCILIATION OF CASH

(a) Cash on Hand	2024	2023
	\$	\$
Cheque Account	411,257	198,633
Cash Reserve	102,784	101,340
Debit Master Card	486	1,609
Term Deposit	109,505	105,736
Petty Cash	95	264
	<u>624,127</u>	<u>407,582</u>

(b) Reconciliation of Net Cash to Surplus	2024	2023
	\$	\$
Surplus from ordinary activities	14,382	1,545
Non-cash flows in surplus from ordinary activities:		
Depreciation	4,212	13,087
Gain on disposal of asset	-	(545)
Changes in assets and liabilities:		
Increase / (decrease) in receivables and other current assets	14,197	(4,154)
Increase / (decrease) in creditors and accruals	(13,736)	1,050
Increase / (decrease) in unexpended grants	212,366	(1,695)
Increase / (decrease) in provisions	26,927	(31,238)
Net cash provided by / (used in) operating activities	<u>258,347</u>	<u>(21,950)</u>

NOTE 3 LEASING COMMITMENTS

14 Plaza Street, South Bunbury WA 6230

South West Community Legal Centre Inc. entered into a lease agreement commencing 5 June 2018 for 14 Plaza Street, South Bunbury 6230.

On 6 June 2023, South West Community Legal Centre Inc. executed a Deed of Extension and variation to extend the lease for another 24 months ending 5 June 2025. Monthly lease payments are currently \$3,004.17 excluding GST.

SOUTH WEST COMMUNITY LEGAL CENTRE INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

NOTE 4 UNEXPENDED GRANTS

Where grants are carried forward at 30 June to a subsequent financial year, a corresponding liability is recognised in the balance sheet, in relation to Unexpended Grants.

As at 30 June 2024, \$275,858 of funding was unspent and required to be carried over to the following year.

Accordingly, a corresponding "Unexpended Grants" liability of \$275,858 has been brought to account as at 30 June 2024, recognising that these funds are to be carried forward to the subsequent financial year, and expended in accordance with grant funding requirements. Unexpended grants held as at 30 June 2024 carried forward to the 2024/2025 year are as follows:

	\$
DOJS	41,979
FASS	14,809
TENANCY	24,220
DOJB	194,850
TOTAL	275,858

NOTE 5 ECONOMIC DEPENDENCIES

The ongoing operation of the South West Community Legal Centre Inc. is dependent upon the continued financial support by way of grants and contributions from the Commonwealth Government, the Western Australian Government, the Law Society Public Purposes Trust and other funding bodies.

NOTE 6 FUTURE SUSTAINABILITY RESERVE

The South West Community Legal Centre Inc. Board believes the principles of financial sustainability are central to the long term security and viability of the association. To achieve strategy, the Board approved the establishment of a Future Sustainability Reserve within the 2019/2020 financial year. This reserve may be utilised to meet non funded capital expenditure, the capacity to undertake strategic research and innovation, or the ability to meet unforeseen expenditure that cannot legitimately be absorbed by funding without compromising service delivery.

The Future Sustainability Reserve is administered by the Board and requires approval, in all instances to support expenditure of these funds, all spending for the Future Sustainability Reserve requires a clear rationale for approving the expenditure and a clear demonstration that alternative financial solutions cannot be procured from traditional sources.

During the year ended 30 June 2024, no funds were transferred to the Future Sustainability Reserve with total reserve balance at 30 June 2024 being \$95,461. The Future Sustainability Reserve is cash backed being maintained in the term deposit cash asset held.

SOUTH WEST COMMUNITY LEGAL CENTRE INC.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2024**

NOTE 8 FUNDRAISING RESERVE

The South West Community Legal Centre Inc. Board believes the principles of financial sustainability are central to the long term security and viability of the association, to achieve its strategy, the Board approved the establishment of a Fundraising Reserve within the 2019/2020 financial year. This reserve may be utilised to meet fundraising expenses, non-funding capital expenditure, the capacity to undertake strategic research and innovation or the ability to meet unforeseen expenditure that cannot legitimately be absorbed by funding without compromising service delivery.

The Fundraising Reserve is administered by the Board and requires approval, in all instances to support the expenditure of these funds. All spending from the Fundraising Reserve requires a clear rationale for approving the expenditure and a clear demonstration that alternative financial solutions cannot be procured from traditional sources.

During the year ended 30 June 2024, no funds were transferred to the Fundraising Reserve with total reserve balance at 30 June 2024 remaining \$285. The Fundraising Reserve is cash backed being maintained in the term deposit asset held.

**SOUTH WEST COMMUNITY LEGAL CENTRE INC.
STATEMENT BY MEMBERS OF THE MANAGEMENT COMMITTEE**

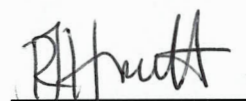
The Management Committee have determined that the association is not a reporting entity.

The Management Committee have determined that this special purpose financial report should be prepared in accordance with the *Australian Charities and Not-for-profits Commission Act 2012*, the *Association Incorporations Act (WA) 2015* and the accruals basis of accounting as outlined in Note 1 to the financial statements.

In the opinion of the Management Committee:

1. The financial statements and notes of South West Community Legal Centre Inc. are in accordance with the *Associations Incorporation Act (WA) 2015* and the *Australian Charities and Not-for-profits Commission Act 2012*, including:
 - a) Giving a true and fair view of its financial position at 30 June 2024 and of its financial performance and cash flows for the year ended on that date;
 - b) Complying with the accounting policies described in Note 1 to the financial statements and the *Australian Charities and Not-for-profits Commission Regulations 2022*; and
2. There are reasonable grounds to believe that South West Community Legal Centre Inc. will be able to pay its debts as and when they fall due and payable.

This statement is made in accordance with a resolution of the Management Committee and is signed for and on behalf of the Management Committee by:



Committee member



Committee member

Dated this 21st day of October 2024

**AUDITOR'S INDEPENDENCE DECLARATION TO THE MANAGEMENT COMMITTEE OF
SOUTH WEST COMMUNITY LEGAL CENTRE INC.**

I declare that to the best of my knowledge and belief, during the year ended 30 June 2024, there have been no contraventions of:

- i) The auditor independence requirements as set out in Section 60.40 of the *Australian Charities and Not-for-profits Commission Act 2012* and section 80 of the *Associations Incorporation Act (WA) 2015* in relation to the audit; and
- ii) Any applicable code of professional conduct in relation to the audit.

AMD Chartered Accountants



MARIA CAVALLO
Director

Bunbury, WA

Dated this 25 day of September 2024

**INDEPENDENT AUDITOR'S REPORT
TO THE MEMBERS OF SOUTH WEST COMMUNITY LEGAL CENTRE INC.**

Report on the Audit of the Financial Report

Qualified Opinion

We have audited the financial report of South West Community Legal Centre Inc. (the association) which comprises the statement of financial position as at 30 June 2024, the statement of profit and loss, the statement of cash flows and the statement of changes in equity for the year then ended, notes comprising a summary of significant accounting policies, and the declaration by the Management Committee.

In our opinion, except for the effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial report has been prepared in accordance with the *Associations Incorporation Act (WA) 2015* and Division 60 of the *Australian Charities and Not-for-profits Commissions Act 2012*, including:

- i) giving a true and fair view, in all material respects, of the financial position of South West Community Legal Centre Inc. as at 30 June 2024, and of its financial performance and its cash flows for the year then ended; and
- ii) complying with Australian Accounting Standards to the extent described in Note 1 Associations Incorporation Act (WA) 2015 and Division 60 of the *Australian Charities and Not-for-profits Commission Regulations 2022*.

Basis for Qualified Opinion

As is common for organisations of this type, it is not practicable for South West Community Legal Centre Inc. to maintain an effective system of internal control over administrative fees, donations, fund raising activities and other income until their initial entry in the accounting records. Accordingly, our audit in relation to income was limited to amounts recorded in the financial records.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of South West Community Legal Centre Inc. in accordance with the *Associations Incorporation Act (WA) 2015*, the *Australian Charities and Not-for-profits Commission Act 2012* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

Emphasis of Matter- Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist South West Community Legal Centre Inc. to meet the requirements of the *Associations Incorporation Act (WA) 2015*, and the *Australian Charities and Not-for-profits Commissions Act 2012*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Emphasis of Matter- Economic Dependency

We draw attention to Note 5 to the financial statements which outlines the ongoing operation of South West Community Legal Centre Inc. is dependent upon the continued receipt of funding and contributions. Our opinion is not modified in respect of this matter.

Other Information

Those charged with governance are responsible for the other information. The other information comprises the information included in South West Community Legal Centre Inc. annual report for the year ended 30 June 2024, but does not include the financial report and our auditor's report thereon.

Our opinion on the financial report does not cover the other information and accordingly we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial report, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the *Associations Incorporation Act (WA) 2015*, the *Australian Charities and Not-for-profits Commissions Act 2012* and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing South West Community Legal Centre Inc.'s ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intend to liquidate South West Community Legal Centre Inc. or to cease operations, or has no realistic alternative but to do so.

Those Charged with Governance are responsible for overseeing South West Community Legal Centre Inc.'s financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made.
- Conclude on the appropriateness of the use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the registered entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

AMD Chartered Accountants



MARIA CAVALLO
Director

Level 1, 53 Victoria Street, Bunbury, Western Australia

Dated this 21 day of October 2024

**AUDITOR'S INDEPENDENCE DECLARATION TO THE MANAGEMENT COMMITTEE OF
SOUTH WEST COMMUNITY LEGAL CENTRE INC.**

I declare that to the best of my knowledge and belief, during the year ended 30 June 2024, there have been no contraventions of:

- i) The auditor independence requirements as set out in Section 60.40 of the *Australian Charities and Not-for-profits Commission Act 2012* and section 80 of the *Associations Incorporation Act (WA) 2015* in relation to the audit; and
- ii) Any applicable code of professional conduct in relation to the audit.

AMD Chartered Accountants

MARIA CAVALLO
Director

Bunbury, WA

Dated this 25 day of September 2024